

Dear parent/guardian,

The new Electronic Student Profile (**esp**) is now available for all Katherine High School students.

**esp** is the first online program in Australian public schools to give parents easy access to their child's records. **esp** will keep you in touch with your child's progress and development.

Your child will have their own profile that will last their entire school life in NT Government Schools. It will include the up-to-date records of your child's enrolment history, attendance records, assessments, achievements, certificates, awards and sample of your child's work. **esp** will help you keep in touch with your child's attendance and progress from the office or at home.

**esp** will also connect teachers with students. You will be able to view how our teacher/s have coordinated the educational progress, development and individual needs of your child. This will help children when they advance in year levels and if they move between schools.

**esp** will keep student records safe. **esp** uses the same security technology as your online banking system. It is password protected and encrypted. Access will only be granted to the student, parents/guardians, teachers, the principal and authorised administration personnel within our school.

### How do I register?

To register please visit the school office where you will be required to sign a *Parent Application to Access Electronic Student Profile* and provide details for a password to be created. You will then receive a personal registration card for your child that will include a unique username and password as well as information on how to access **esp**. If you would like, you can print the *Application Form* below and fill it in before you visit the school to complete the registration.

You can find out more about **esp** by:

- visiting <https://esp.ntschoools.net> and reading the frequently asked questions
- calling or visiting the school office at anytime

We encourage all parents/guardians to register for **esp**. It will provide a unique way to monitor your child's educational progress and development.

Yours sincerely,

*Ken Barnes.*

## Parent Application to Access Electronic Student Profile

When using the Electronic Student Profile, I agree:

- That the information contained in the Electronic Student Profile is personal and private information
- That I am responsible for maintaining the confidentiality of the parent access code and password
- That I will not interfere with network security, the data of another user or attempt to log into the network with a User ID or password of another user
- That if I become aware of unauthorised access to my parent account I will immediately inform the school

I have read the above conditions carefully and agree to abide by them. I understand that any breach of these conditions will result in my access privileges to the Electronic Student Profile being suspended or revoked.

Student Name 1: ..... Year Level: .....

Student Name 2: ..... Year Level: .....

Student Name 3: ..... Year Level: .....

Student Name 4: ..... Year Level: .....

Parent First Name: .....

Parent Last Name: .....

Email : .....

Contact Number: .....

Parent Signature: .....

Date: .....

**NOTE : You are required to visit your school in person to register and to show identification**

This form needs to be filed on the student's record file.